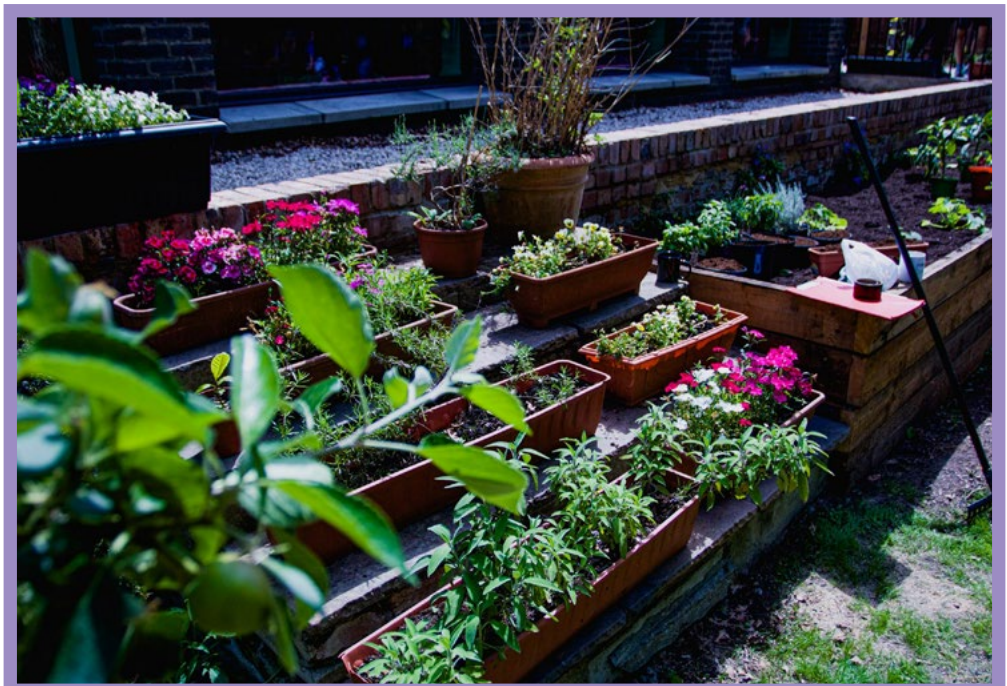




VENUE HIRE BROCHURE





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THE MAIN HALL

Our newly refurbished versatile hall is suitable for many different types of events including: Meetings, training, conferences, AGM's, yoga, meditation, workshops, classes, pop-up restaurants, prayer services and more.

The space can fit 80 people around dining tables and over 100 people in a conference setup (rows of chairs) and is available in other configurations. Hall hire comes with free use of the garden.



Technology: High spec projector, speakers and mixer. HDMI and music cables provided, as well as corded microphone and microphone stand. If projecting, you must bring your own laptop, if this is a Mac, please bring the necessary cables. A laminated instruction sheet is available in the store room for all the AV equipment. Free wifi provided, the code for this is in the hall manual you will be sent after booking.

Size = 96 square meters or 1050 square feet.



Our hall is available for one off and regular hires from 9am to 10pm seven days a week. The hall rental comes with access to the kitchen for making tea and coffee, which we provide. The venue has two ground floor toilets. We are working to create an additional accessible toilet in the coming year. Free on-site parking is available in the forecourt for up to five cars.



Ample coat storage is provided via two rails with hangers, which can be found in the store room corridor built into the front of the hall. There you will also find 80 chairs, and 10 large tables as well as tablecloths, which you are free to set up as you wish.

At the rear are two doors leading out onto two furnished patios with herb planters, and steps down take you into our beautiful garden. Off the hall is access to the kitchen on one side and our boardroom on the other side.



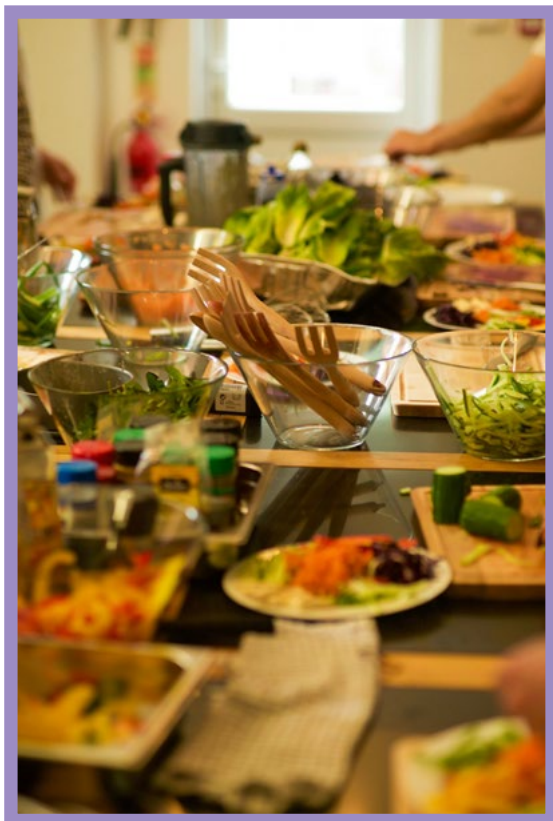
THE KITCHEN

Our fully kitted-out kitchen is available for hire as a demo kitchen, for pop-ups or for catering. All food must be vegan in the kitchen and the rest of the venue.

Size = 31 square Meters or 330 square foot.

It has three ovens, five hobs, three fridges, one freezer, a large urn, a microwave, a blender, two hotplates and a food processor for hirers to use. A full inventory and equipment list is available on request.

The kitchen is well stocked with



chopping boards,
jugs, glasses, cutlery
bowls, saucepans,
utensils, crockery,
spices and cookbooks
for inspiration. There
is a hand washing
station and there are
handwashing jugs.
Tea and coffee is
provided as well as
mugs. Please
bring your own
non-dairy milk.



THE BOARDROOM

Our state of the art boardroom holds 15 people comfortably and is suitable for business meetings, presentations, board meetings, training. A smart TV has recently been installed and free wifi is included. The boardroom has direct access to a furniture patio, with stairs going down into our beautiful garden (subject to you also booking the garden).



THE GARDEN

Our tranquil and spacious garden can be hired for events of your choosing. You can also add use of the kitchen, boardroom and library when you book the garden.

The garden is a blank canvas with space for a large marquee (not provided by JVS).

Garden hire includes free use of the main hall.

Size = 20.74m wide (left to right along terrace retaining wall, extending fence to fence) x 15.60m long (retaining wall down to bottom fence). Total area approx 324sqm.



ADDITIONAL INFORMATION

We are happy to host most events in our facilities, and invite you to get in touch with us first to check. We are happy for music to be played but politely request that our hirers ensure that music may not be heard by neighbours outside of the hall.

Our venue is **strictly vegan with no exceptions**, and we are on hand to offer any advice or guidance and have a list of caterers with great vegan options available.

Any profit made from hiring our facilities is used to support the work of theJVS. More information about what we do can be found on our website www.jvs.org.uk

Our rental charges are outlined below, these are negotiable for long term hires. We offer a 10% discount for charities.

Minimum two-hour booking.

Flat rate cleaning fee of £25 applied to each hire.

Space	Weekday	Weekend
Boardroom	£25/hour	£25/hour
Kitchen	£30/hour	£30/hour
Main Hall	£50/hour	£60/hour
Garden	£50/hour	£60/hour
Garden all day hire: £500 (includes free use of the hall)		



PAYMENT

To secure your booking, we ask for a 50% payment, the remaining sum is due a minimum of 15 days before the hire commences.

Should government restrictions prevent your event from going ahead, we will issue a full refund and there will be no charges.

All clients are liable for cancellation charges as follows:

- Provisional bookings: no charge
- Confirmed (paid for) bookings with cancellation received more than 14 days prior to the booking, we will process a refund for 50% of the total sum.



- Confirmed bookings fewer than 14 days before the date of hire - no refund.

Address:

JVS, 853-855 Finchley Road, London, NW11 8LX

Payment of the 50% deposits denotes acceptance of our hire terms and conditions, available on our website.

Our team is available to do hall viewings on weekdays during office hours, by appointment only. If you have any questions or queries please email info@jvs.org.uk





www.jvs.org.uk



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